

To: Rating and Valuation Department

15th Floor, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

Attn: Assistant Technical Secretary (2)

Fax No: 2152 0138

E-mail Address: enquiries@rvd.gov.hk

Information on Non-Display Cases of Building Numbers**Report Form**

	Building and Street Name	Particulars of Building(s)/Shop(s)
Example (i) (Building number not displayed at the entrance of the building)	XXX Building, Cheung Sha Wan Road	Type: Shop / Building* Shop Name: - _____
Example (ii) (Building number not displayed at the shop)	YYY Building close to Tonkin Street	Type: Shop / Building* Shop Name: <u>ABC Restaurant</u>
1.		Type: Shop / Building* Shop Name: _____
2.		Type: Shop / Building* Shop Name: _____
3.		Type: Shop / Building* Shop Name: _____

*delete as appropriate

Name : _____

Telephone No. : _____ Fax No. : _____

E-mail Address : _____

Address (Optional) : _____

Date : _____

Note: Upon receipt of the information provided, the Rating and Valuation Department will take appropriate follow-up action.